

COMMUNICATION OF ENVIRONMENTAL REQUIREMENTS TO SUPPLIERS

In **Tiba Logistics Spain, S.L.U.** we have set as one of our main objectives the preservation of the environment through the reduction of the environmental impact generated by our activity and by our suppliers'.

For this reason, we wish to convey to our most relevant suppliers and subcontractors, as far as the environment is concerned, the need for their behaviour to be consistent and in the same line of action as **Tiba Logistics Spain, S.L.U.** and to inform them of the importance of complying with the requirements defined in this document in order to guarantee that their behaviour ensures the greatest respect for the environment at all times.

The suppliers of goods and services, including subcontractors, of **Tiba Logistics Spain, S.L.U.** can be classified into the categories listed below:

- Chemicals suppliers.
- Film/straps suppliers.
- Paper suppliers.
- Pallets suppliers.
- Toner Suppliers.
- Pest control.
- Cleanliness.
- Purchase and/or rental of machinery.
- Maintenance of machinery and installations.
- Waste manager.
- Transport companies.
- Services (workforce).

Taking into account the impact that the products and services supplied to us may have on the environment, a series of general requirements and specific requirements are established according to the type of supplier in question.

GENERAL REQUIREMENTS FOR SUPPLIERS AND SUBCONTRACTORS

- Know and comply with current national, regional and local legislation applicable to their activities, products and services in environmental matters.
- To communicate to **Tiba Logistics Spain, S.L.U.** any information and/or documentation that may be requested about the environmental aspects of its products and/or services.
- If the supplier has an ISO14001 or EMAS certification, a copy of the certificate must be sent to **Tiba Logistics Spain, S.L.U.**

SPECIFIC REQUIREMENTS

Chemical suppliers

- Supply only materials that comply with applicable safety and environmental standards.
- Communicate to **Tiba Logistics Spain, S.L.U.** of any potential environmental or health and safety risk of its products and provide the corresponding Safety Data Sheet of the products supplied.
- Labelling chemical product containers in accordance with current legislation, including information on risks, basic safety measures to be adopted and the management of product waste and empty containers that may be generated.

Film/straps suppliers

- Supply only materials that meet minimum safety conditions and can be easily recycled or recovered.
- Encourage environmentally friendly production processes and the implementation of environmental management systems and/or environmental labelling of their products.
- Provide the corresponding certificates of quality and/or conformity of the product.

Paper suppliers

- Supply only materials that meet minimum safety conditions and can be easily recycled or recovered.
- Encourage environmentally friendly production processes and the implementation of environmental management systems and/or environmental labelling of their products.
- Only supply materials that are FSC (Forestry Steward Council), PEFC (Programme for the Endorsement of Forest Certification) certified or recycled paper.

Pallet suppliers

- Supply only materials that meet minimum safety conditions and can be easily recycled or recovered.
- Encourage environmentally friendly production processes and the implementation of environmental management systems and/or environmental labelling of their products.

- Only supply materials with pallet certificates of origin.

Cleaning of installations

- Separate and do not mix the different types of waste generated, depositing them in the containers provided for this purpose to encourage their recovery and recycling.
- Do not store containers of cleaning products containing toxic or hazardous substances in areas not designated for this purpose and manage waste appropriately.
- Do not use facility drains or outside sewers for the discharge of toxic products or substances.
- Immediately report any incident arising from the provision of its services that may have a significant impact on the environment.

Purchase and/or rental of machinery

- Report the consumption of natural resources (energy, raw materials, fuels) of equipment or machinery under normal conditions.
- Report on the waste generated by the machinery or equipment and its characteristics.
- Report on the maintenance management carried out on machinery.
- Report on potential accidents, malfunctions, abnormal operation (stop and start) and their effects on the environment.
- Only supply machinery and equipment with CE marking; sending the CE Declaration of Conformity and the instruction manual in Spanish.

Maintenance of machinery and installations

- In the case of installers/maintainers of electrical installations, DHW, air conditioning, fire protection equipment, etc., send **Tiba Logistics Spain, S.L.U.**, a copy of the register proving the company's authorisation to carry out the installation and/or maintenance work.
- To inform **Tiba Logistics Spain, S.L.U.** of the potential environmental effects and risks of the activities and operations carried out in our facilities and, where appropriate, of the preventive and corrective measures applied to minimise their environmental impact.
- Communicate to **Tiba Logistics Spain, S.L.U.** immediately any type of incident that could pose a risk to the environment (spillage of products such as oils, etc.).
- Manage the hazardous waste generated in accordance with the regulations in force, sending **Tiba Logistics Spain, S.L.U.** documentation that guarantees its correct management, as well as a copy of its registration as a producer of hazardous waste.
- In the case of suppliers/maintainers of electrical and/or electronic equipment, take back used appliances or their components when replacing them with new ones.

Waste manager

- Send a copy to **Tiba Logistics Spain, S.L.U.** of the company's current authorisation as transporter/manager of the waste managed.

- In the case of hazardous waste, complete and provide **Tiba Logistics Spain, S.L.U.** with the control and monitoring documents that guarantee the correct management of the waste.
- Whenever possible, the waste delivered by **Tiba Logistics Spain, S.L.U.** is to be recycled or reused. In this case, you must indicate on your delivery notes, invoices or in a separate document, that the waste will be destined for recycling operations.

Transport companies

- To provide services in accordance with the requirements established by **Tiba Logistics Spain, S.L.U.** and the current regulations on motor vehicle emissions.
- Carry out regular checks and proper maintenance of your vehicles.
- Drive efficiently and safely to minimise emissions from your vehicles.
- Immediately notify **Tiba Logistics Spain, S.L.U.** of any accident that may have led to the spillage of the transported cargo during the provision of the service.

Services (workforce)

- Rational use of natural resources such as water, electricity and fuel.
- Immediately notify **Tiba Logistics Spain, S.L.U.** of any type of incident that may pose a risk to the environment.
- Act according to the ***Good Environmental Practices*** of **Tiba Logistics Spain, S.L.U.**